

Borough of Stroudsburg Request for Proposals Sidewalk Snow Removal

General Information

The Borough of Stroudsburg is requesting proposals from snow plowing/removal services to remove snow from sidewalks in violation of Chapter 10-201 of the Stroudsburg Borough Code. The occupant/owner of *"...property fronting upon or alongside any streets in the Borough of Stroudsburg shall remove snow and ice from the entire length and width of the sidewalk within 24 hours after the same shall have ceased to fall or to form. If ice cannot be cleared without damage to the sidewalk, it is required that it be strewn with antiskid, such as sand, salt or similar substance."* Upon giving notice as required, and if the snow is not removed, *"Borough authorities may proceed immediately to clear all snow and/or ice from the sidewalk and to collect all expenses for the snow removal."*

All properties without cleared sidewalks will be in violation of Code and will require a rapid response from the contractor. Borough will provide addresses of properties that require abatement to contractor and work must be completed within 24 hours of notification.

Work will be invoiced to the Borough of Stroudsburg for payment.

One (1) copy of the proposal should be provided in a sealed envelope clearly marked "Proposals for Sidewalk Snow Removal – Borough of Stroudsburg" and will be accepted at:

Borough of Stroudsburg
700 Sarah Street
Stroudsburg, PA 18360

Proposals will be accepted through Friday, October 1st, 2021. Submitted proposals will be opened at this time, proposals received after the deadline will not be considered.

Questions

Questions about this proposal may be directed to Borough Manager Larry Kopp at office phone: 570-421-5444, Extension 104, or by email to lkopp@stroudsburgboro.com.

Stroudsburg Borough Council reserves the right to reject any and all proposals submitted. Borough Council will make the final selection based on evaluation of all responses, qualifications, thoroughness and pricing. It is anticipated a selection will be made at the regularly scheduled council meeting on October 5th, 2021, in the Borough Council Chambers. Proposers will be notified shortly thereafter.

Mandatory Qualifications

- Be an established business that operates within the Stroudsburg Borough area.
- Experience in snow removal with the required, professional equipment to complete the work efficiently.
- Upon receiving contract, must provide proof of \$1 Million in Liability Insurance with "The Borough of Stroudsburg" listed as additionally insured.
- Ability to respond quickly and in a timely manner to requests from the Borough.
- Tact and professionalism in dealing with Borough residents.

Proposal Information

Proposal must include the following:

- Pricing Information:
 - 1) Hourly rate for employees.
 - 2) Rates for all other additional incidental expenses that will be billed to the Borough in conjunction with the contracted work.
- List of equipment and resources available to complete the proposed work.
- The proposer will warrant that it will not delegate or subcontract its responsibilities under agreement without prior written permission of Stroudsburg Borough.
- Additionally, the proposer will warrant that all information provided by it in connection with this proposal is true and accurate to the best of its knowledge.
- In the event that final work done by the successful bidder are not acceptable to Stroudsburg Borough, the successful bidder shall, at its own expense, take the necessary steps to rectify the work to make it acceptable to Stroudsburg Borough.