

MINUTES  
Stroudsburg Borough Council Meeting  
Tuesday, November 01, 2016 at 7 p.m.

1. Call Meeting to Order/Roll Call  
Present were Council Members Joanne Kochanski, Council Vice President James Smith, Council Member Boyd Weiss, Mayor Tarah Probst, Solicitor Joseph McDonald, Council President Ken Lang, Interim Borough Manager Brian Bond, Council Member Matt Abel, Council Member Mark Connors, Council Member Patrick Maurath. A Quorum was present.
2. Pledge of Allegiance was recited
3. Public Hearing:
  - a. Consideration of a Tax Ordinance setting the millage rates for 2017 relative to what is contained in the 2017 Proposed Budget. No public Comment. Total millage rate remains the same. Motion to close Ms. Kochanski, second by Mr. Weiss, approved unanimously.
4. Public Input on Non-Agenda Items. Liz Ann Tepper/First Keystone Bank thanking SARP during robbery last week. Bank operating since 1896, 4 Pocono branches, would like to be considered for Borough banking. Provided RFP in May, Mr. Bond to look into why First Keystone not approached.
5. Approval of Council Meeting Minutes:
  - a. October 18, 2016 Regular Meeting. Motion to approve Mr. Weiss, second by Mr. Smith, approved unanimously.

**Old Business**

6. Consideration of a request from the Pocono Irish American Club to hold the 40<sup>th</sup> Annual St. Patrick's Day Parade on Sunday, March 19, 2017. Ken, Cora Lee Corchran and Kellie Smith were present from the Pocono Irish American Club. Mr. Connors asked if the Pocono Irish American Club would have any discontent with paying the proposed \$250 event fee. Mr. Corchran stated they would not. Motion to approve Mr. Weiss, Second by Ms. Kochanski with a pre-parade meeting with SARP, the Public Works Department and the Fire Department be required prior to the Parade, approved unanimously.

**New Business**

7. Consideration of a resolution to approve the FY 2016 Community Development Block Grant (CDBG) Application and authorizing its submission to the Pennsylvania Department of Community and Economic Development (PA DCED). Apply through the county. \$95,700K, paving and handicapped ramps. Motion to approve Ms. Kochanski, second by Mr. Smith, approved unanimously.
8. Consideration to certify completion of a Four Factor Analysis for Limited English Proficiency Persons and the adoption of the Language Access Plan for the Borough of

Stroudsburg Community Development Block Grant program. Motion to approve Ms. Kochanski, second by Mr. Abell, approved unanimously.

9. Consideration of a request from Lisa Diemer to hold the Annual Tree Lighting Ceremony on Friday, 25 November, 2016 in Court House Square. Lisa/Eric Diemer asking for meter bags earlier in the day as last year people were blocked in. Still working on entertainment. Would like to bag meters 7:30 a.m., Carriage rides, will notify SARP. Motion to approve by Mr. Weiss, second by Mr. Smith, approved unanimously.
10. Consideration to approve the 2017 Proposed Budget as the 2017 Final Adopted Budget. Continue to work on SARP budget, currently \$25,000 less than projected, looking for \$135 to \$30,000 less than last year's budget. Will discuss SROSRC later. Mr. Connors stated that the Borough is spending a lot on electric, recommended that the Borough look into solar. Mr. Bond Stated that in 2017, \$50,000 allotted to purchase LED cobra heads to reduce monthly costs, these lights will pay for themselves over a 3 year period. LED lights are currently installed at Park Avenue by Bryant Street and Club Court, 8<sup>th</sup> Street and Ann Street and at Dreher Avenue and the Borough Line. Motion to Table: Ms. Kochanski, second by Mr. Connors, approved to table
11. Consideration to approve the Tax Ordinance setting the millage rates for 2017 relative to what is contained in the 2017 Final Adopted Budget. Motion to Table: Ms. Kochanski, second by Mr. Smith, approved to table.
12. Consideration of a request from UGI to utilize the "shale pit" on Wallace Street to store stone during the gas main replacement project on King Street, Queen Street and Oak Street. Can UGI leave in plant or lower Main near 2<sup>nd</sup>? Can we charge modest rent? Motion to approve with the solicitor writing a licensing agreement with UGI indemnifying the Borough of Stroudsburg with a three month time frame, Mr. Smith, second by Mr. Weiss, approved unanimously.
13. Consideration to enter into a contract with The Pennsylvania Tourism Signing Trust for the TODS signing program, at a cost of \$2900. Motion to Approve Mr. Weiss, second by Ms. Kochanski with asking if Stroudsburg Downtown Shopping can replace Stroudsburg Specialty Shops, approved unanimously.
14. Consideration to renew the Electrical Supplier contract with APPI Energy for a 3 year term at a savings of approximately 22%. Contract expires April 2017, best deal 36/48 month with a \$27K savings over 3 years, Motion to Table: Mr. Connors, second by Mr. Smith, directing Mr. Bond to find out contract cancelation fee, if the power is supplied by alternate energy and about available alternate energy sources that the Borough could incorporate in the 2017 budget ie.. solar panels, wind, etc.. at all borough owned land/buildings, approved to table.

15. Consideration of the following recommendations from the Parking Committee:

- Enter into an agreement with Wayne Bank First Data for Merchant Processing (credit/debit card processing) for the Borough Parking Facilities. Motion for recommendation from committee to enter into an agreement w/ Wayne Bank by Ms. Kochanski, second by Mr. Weiss. Motion fails.

Motion: Ms. Kochanski, second by Mr. Weiss to assign service to the best rate, determined by Mr. Bond, allowing First Keystone to present an RFP by 12 noon tomorrow. All in favor except Mr. Smith voting nay, motion carries.

- Amend the Borough Code Chapter 15, Part 4 Metered Parking, Section 412 Fines, increasing the expired meter fines. Looking to increase expired meter fine from \$5 to \$15. Motion to advertise a public hearing to Amend by Ms. Kochanski, second by Mr. Weiss, All in favor except Mr. Abell voting nay, motion carries.
- Set by Resolution the Parking meter fees in Parking Lot #2 and #3 to reflect a \$.25 and increase for patrons utilizing a credit/debit card for payment, coin fee would remain the same. Action of approval to advertise resolution of patrons using credit card and schedule for the meeting prior to installation of the Luke II pay stations by Ms. Kochanski, second by Mr. Weiss, approved unanimously.
- Enter into an agreement with Park Mobile to provide mobile payment of meters within the Borough. Move to accept committee's recommendation by Ms. Kochanski, second by Mr. Weiss to approve upon Solicitor McDonald's approval of the agreement, approved unanimously.

16. Solicitor's Report – Follow up on Quote from Wayne Bank, no expenditure from the Borough. Fees are not paid by the merchant. Extra hourly rate will cover any Borough costs. Does not have to go out to bid, due to not meeting the threshold requiring bidding. Requested Council to direct Mr. Bond to schedule Mr. McManus and/or Ken Brown to present to Council what the BCRA Second Supplement is at the November 15 meeting. Requested that Attorney Wolf be contacted before the Nov 15 meeting regarding the Land Development Application for the Shanti House Project. Executive Session regarding the Shanti House Project.

17. Mayor's Report - Thanked the following Arts Council, Irish American Club, The New SARP Chief John Ward. Informed Council that she is writing a letter to SASD about Ramsey School Not being occupied and rotting away. Only a few buildings are registered as historic. National Park Service handles the registry. Looking for Borough approval to touch base w/ Stroud Mansion to add buildings to the registry. Mr. Lang directed Ms. Probst to proceed with working with the Historical Society.

## 18. Council Member Reports

Mr. Maurath: The Parking Committee is recommending that South 7<sup>th</sup> Street meter # 2 be removed to allow better sight distances for motor vehicles leaving Bank Alley, Motion to remove meter #2 by Mr. Maurath, second by Mr. Abell, Mr. Connors voted nay, motion carries.

Ms. Kochanski asked for meter # 3 be made “No Trucks”, referred back to committee.

Mr. Connors: announced that at 4:30 P.M., November 10, the 2<sup>nd</sup> interview for The Borough Manager Position will be held.

Mr. Lang: Welcomed the Boy Scouts and got their opinion of the meeting. Scouts present were Daniel Kryman, Matt Rakus and Lucas Swanson.

Mr. Smith: Asked that a letter from Council be sent to SARP, PMC, and Start Stroudsburg (Jodie Singer) thanking them for the glow sticks handed out on Halloween. Motion by Mr. Smith, second by Mr. Weiss to paint all 3 murals of the “Mountaineer” on the Bath House, approved unanimously.

Mr. Smith asked the Codes Committee to reevaluate the ordinance pertaining to sight triangles at intersections within the Borough Code.

19. Manager’s Report: Presented Council with the 2017 SROSRC budget, Motion to approve the 2017 SROSRC 10 week budget by Mr. Abell, second by Ms. Kochanski, approved unanimously.

Informed council that Mary Pat and Mr. Bond will be reviewing the Banking RFP’s and will have a recommendation at the next meeting.

Requested volunteers from Council to be on the CBA bargaining team, Mr. Weiss, Mr. Smith and Mr. Maurath volunteered.

Informed Council that Penn Dot denied Veterans Day parade permit, SARP and Mr. Bond where working with the Veterans Day Parade officials and Penn DOT to secure a permit. 2 personnel matters for Executive Session.

20. Approval of Bills on Warrant 161101 – Motion to approve Mr. Weiss, second by Mr. Abell. All in favor except Mr. Smith and Mr. Maurath, who abstained, motion carries.
21. Executive Session: Adjourn regular session and begin Executive Session at 8:37pm, motion by Ms. Kochanski, second by Mr. Weiss, approved unanimously.

Adjourn Executive Session at 8:47pm, motion by Ms. Kochanski, second by Mr. Abell, approved unanimously.

Reconvene regular session at 8:47pm, motion by Mr. Connors, second by Ms. Kochanski, approved unanimously.

Motion by Mr. Connors, second by Ms. Kochanski to hire Nicholas Halker for the Laborer "B" position, approved unanimously.

Motion by Mr. Connors, second by Mr. Abell to pay John Iadesernia for vacation pay, approved unanimously.

22. Adjournment at 8:49 p.m. by Ms. Kochanski, second by Mr. Abell, approved unanimously.