

MINUTES
Stroudsburg Borough Council Meeting
Tuesday, February 6, 2018 at 7:00 P.M.

1. Call to Order/Roll Call - Present were: Council Member Joanne Kochanski, Council Member Anthony Lanfrank, Council Vice President Boyd Weiss, Mayor Tarah Probst, Solicitor Joseph McDonald, Council President James Smith, Interim Borough Manager Mary Pat Quinn, Council Member Matt Abell, Council Member Mark Connors and Council Member Patrick Maurath. A Quorum was present.
2. Pledge of Allegiance was recited
3. Public Input for Non-Agenda Items
Dr. Kimberly Filipkowski sent her resume in for the Zoning Hearing Board and is on the Planning Commission. She was born and raised in Stroudsburg and is a resident. She attended University of Pittsburgh and has a Bachelor's Degree in Political Science and is a practicing Chiropractor at Mountain Valley Orthopedics. Lengthy discussion ensued.
Motion by Ms. Kochanski, second by Mr. Abell to appoint Dr. Kimberly Filipkowski to the Zoning Hearing Board. This is for the unexpired term ending December 2018. All in favor, Motion Carries.
4. Approval of Council Meeting Minutes for January 16, 2018.
Motion by Mr. Weiss to approve Council Minutes for January 16, 2018, second by Ms. Kochanski. All in favor with Mr. Smith abstaining, Motion Carries.

Old Business

New Business

5. Council President's appointments to various Committees.
Codes (Mark Connors, Tarah Probst, Boyd Weiss, Joanne Kochanski – Chair, Vacant)
Finance (James Smith – Chair, Anthony Lanfrank, Mary Pat Quinn, Borough Manager (TBD), Eric Scelza)
Parking (Patrick Maurath – Chair, Kathleen Lockwood, Boyd Weiss, Erica McCabe, Jack Muehlhan, Anthony Lanfrank, Vacant)
Recycling (James Smith, Boyd Weiss – Liaison, Mary Pat Quinn)
Sewer (Boyd Weiss – Chair, Matt Abell, Mary Pat Quinn, Brian Ace, Eric Scelza, Joanne Kochanski, Vacant)
Street (Anthony Lanfrank –Chair, James Smith, Matt Abell, Tarah Probst, Brian Ace)
Personnel (Mark Connors –Chair, Joanne Kochanski, Patrick Maurath)
PR Media (Tarah Probst – Chair, Erica McCabe, Patrick Maurath, Boyd Weiss, Vacant)
Redevelopment (Matt Abell – Chair, Mark Connors, James Smith, Borough Manager (TBD), Ron Kimes)

I-80 Task (Mark Connors –Chair, Joanne Kochanski, Boyd Weiss, Tarah Probst, Mary Pat Quinn, Kris Battle, Mary Frances Kresge, Connie McCool, Jane Parkinson, Bill Parkinson. Bonnie Miller)

6. Consideration of request from East Stroudsburg University to fly ESU flags along Main Street from August 20 to October 31, 2018. Brenda E. Friday, Ph.D., Director of University Relations will be present. Ms. Brenda Friday was in attendance. Mr. Connors would like to see the entire list of banners. Motion to table by Ms. Kochanski until Mr. Ace is present, second by Mr. Weiss. All in favor, Motion Carries.
7. Consideration to promote Mitchell Bartholomew to Municipal Worker B at an hourly rate of \$20.87 pursuant to the 2018-2021 Collective Bargaining Agreement. Motion by Ms. Kochanski to approve the promotion of Mitchell Bartholomew to Municipal Worker B at an hourly rate of \$20.87 pursuant to the 2018-2021 Collective Bargaining Agreement, second by Mr. Weiss. All in favor, Motion Carries.
8. Consideration to hire Andrew Lindauer as a full-time Assistant Codes Enforcement Officer at an hourly rate of \$21.00 pursuant to the 2018 Salary and Wage Plan. Motion by Mr. Abell to hire Andrew Lindauer as a full-time Assistant Codes Enforcement Officer at an hourly rate of \$21.00 pursuant to the 2018 Salary and Wage Plan, second by Mr. Weiss. All in favor, Motion Carries.
9. Consideration of a Resolution to authorize the destruction of specific records. Motion by Mr. Weiss to approve a Resolution to authorize the destruction of specific records, second by Ms. Kochanski. All in favor, Motion Carries.
10. Review and Consider proposals from Parkmobile, LLC. and Mobile Payment Processing Systems, Inc. for payment of street parking by mobile telephone services. Park Mobile charges a member fee of 40 cents along with 15 cents and a 3% transaction fee to the Borough VS Mobile Payment Processing Systems charging only a member fee of 30 cents. The Parkmobile contract was signed December 2016 by the Borough and not fully executed until January 2017. Motion by Mr. Abell to authorize the Borough Solicitor to negotiate the release of Parkmobile, second by Mr. Lanfrank. All in favor, Motion Carries.
11. Solicitor's Report –We approved the Shanti House Conditional Use Hearing February 2017. No formal land development plans and no HARB application have been received. Attorney Wolfe contacted me about allowing the client to make interior changes. We received a letter late November 2017 from Attorney Wolfe with floor plans and the Main Street elevations, 2nd to 4th floor changes and architectural changes on Main Street and the side of the building Attorney Wolfe presented to Mr. Kimes. Mr. Kimes advised there is a clause for “any substantial change revisions to architectural changes”. Those changes would require a Conditional Use Hearing. Mr. Kimes advises the changes between the 2nd and 4th floor are not substantial. Motion by Mr. Connors to refer to the Zoning Officer to evaluate, second by Ms. Kochanski. Request larger size plans for each Council Member to provide our feedback and provide the last plans initially submitted. All in favor, Motion Carries.

2 items for Executive Session, Real Estate and Litigation.

12. Mayor's Report – Thank the Fire Department in handling the Fire this weekend on Main Street and for the Banquet at the Shawnee Inn. The Pocono Mountain Realtors have put a \$4,500 grant toward to Quaker Alley Park. Please send Nicole Murray a thank you letter. The County Commissioners have decided to take down the building at Quaker Alley. Winterfest is Saturday February 17th; there will be over 30 ice sculptures. ESSA has donated \$1,500 toward Courthouse Square. The Business Association

and the Arts Council contributed to Winterfest. I would like to know where the money goes on the Commissioners report. Other Municipalities are receiving larger amounts than Stroudsburg, we should ask for larger funds for the 2019 budget for downtown events. Refer to the Finance Committee.

13. Council Member Reports

Mr. Maurath – The Parking Committee will be meeting later in the month. 1st Saturdays the Art Galleries have displayed artwork in the past, will discuss with the PR Committee to bring back 1st Saturdays.

Mr. Connors – There is a meeting for the Rt. 80 task force with Penn Dot through Maureen Madden. Motion by Mr. Connors for Council in principal, endorse and support the Rt. 80 expansion project policy positions dated January 1, 2018 developed by the Borough's Rt. 80 Task Force which document includes 3 general principals A-C and 14 specific project wide positions to be presented to Penn Dot and other transportation design officers, second by Mr. Weiss. All in favor, Motion Carries.

The consultants working on the Borough Manager position have received a number of qualified candidates. Resumes can be submitted through February 20, 2018. Scott has started to interview candidates with government experience. We will have the next steps at March 6, 2018 Council Meeting.

Mr. Abell – Would like to thank Mr. Smith for his Committee assignments.

Ms. Kochanski – Nothing to Report.

Mr. Lanfrank – There are lights out on Dreher closer to Rt. 80. Can we add additional lights? I will email the Streets Department.

Mr. Weiss – We are landlocked in town. There is land by Glen Park owned by PPL, I would like to investigate a dog walk park and bike track.

Motion by Mr. Weiss to investigate options for a dog walk park and bike track in Glen Park and referring to the Parks & Recreation Commission and SROSRC, second by Mr. Abell. All in favor, Motion Carries.

Mr. Smith – I would like to make an agenda change for the next meeting by listing Committee Reports. Let's please respect each other with no outside conversations while people are speaking. Try not to repeat items to move more efficiently. I would like to thank the Fire Department for the banquet; we appreciate all your work.

14. Manager's Report – A bid notice has been published for the Levee Culvert Rehabilitation Project; bids will be opened at the Municipal Building at 1 PM on March 6. The borough engineer and I have a pre-bid conference scheduled for tomorrow at 2 PM. Mr. Ace, and I met with the Borough Engineer's office, RKR Hess, last week to go over the scope of work that will be required for the rehabilitation of the infrastructure on Ann Street. Ms. Quinn read the memo from Russ Scott dated February 6, 2018. The street improvement projects for 2018 and 2019 were clarified in a memo from Nathan Oiler, P.E., RKR Hess. Ms. Quinn read the memo dated February 6, 2018. The Phase I Environmental Study is underway by Barry Isett Associates. Unfortunately, the service fee is \$1,850.00 not \$1,000.00 which was originally anticipated and approved by Council. I authorized the additional funding in the interest of time since the closing is scheduled for February 16.

15. Approval of Bills on Warrants 180206

Motion by Mr. Weiss to approve Bills of Warrant 1802026, second by Mr. Maurath. All in favor, Motion Carries.

16. Executive Session.

Motion by Ms. Kochanski to adjourn to Executive Session at 8:50pm, second by Mr. Weiss. All in favor, Motion Carries.

Motion by Mr. Abell to adjourn from Executive Session to the Regular Council Meeting at 9:27pm, second by Mr. Maurath. All in favor, Motion Carries.

Motion by Mr. Connors to authorize Solicitor McDonald to represent the Borough at the Zoning Hearing Board in connection with two appeals regarding applications for signage on Dreher Avenue and Lower Main Street, second by Mr. Abell. All in favor, Motion Carries.

Motion by Mr. Connors to authorize the Stroudsburg Recreation and Park Committee to determine the feasibility of an alternative location for a skate park in Stroudsburg Borough, second by Mr. Abell. All in favor, Motion Carries.

Motion by Mr. Connors to authorize the expenditure of incidental costs to close on the Douglas property at Rear North 3rd Street and Kitner Alley, second by Mr. Abell. All in favor, Motion Carries.

17. Adjournment

Motion by Ms. Kochanski to adjourn at 9:30pm, second by Mr. Lanfrank. All in favor, Motion carries.