

STROUDSBURG BOROUGH COUNCIL
MEETING MINUTES, FEBRUARY 1, 2022

A regular meeting of the Stroudsburg Borough Council convened at 7:00 P.M. on Tuesday, February 1, 2022 in the Council Chambers of the Stroudsburg Borough Municipal Building with the following members present: Council President Matt Abell, Vice-President of Council Erica McCabe, Council President Pro-Tem Jim Evanisko, Council member Victoria DeVries, and Council member Tobias Sabatine. Council member James Smith was absent.

Also present were: Mayor Tarah Probst, Borough Manager Larry Kopp, Executive Assistant Mary Pat Quinn, Borough Solicitor Joseph P. McDonald Jr., Street Superintendent Brian Ace Jr., and Zoning/Codes Officer and Land Development Administrator Jennifer Walker. Mr. Steve Mack provided transcription services for the following public hearing.

Public Hearing and Consideration to Adopt An Ordinance Amending Ordinance No. 1048-2018, Presently Codified in the Stroudsburg Borough Code as Chapter 27, Zoning, Part 8, Sign Requirements by Amending Table I “Table of Regulations Governing Sign Types in all Zoning Districts” to include Electronic Message Center Signs and Amending §27-805 Prohibited Signs. (Note: This is a continuation of a Public Hearing that began at the December 21, 2021 Borough Council meeting.)

Solicitor McDonald advised that the proposed Ordinance was forwarded to the Monroe County Planning Commission and the Stroudsburg Borough Planning Commission. A response from the Monroe County Planning Commission dated January 18, 2022 and a response from the Stroudsburg Borough Planning Commission dated January 13, 2022 was provided in the Council packets. Both Commissions recommended that the Borough Council act favorably on the proposed Ordinance.

There were no questions or comments from the public. The public hearing was closed on a motion made by Ms. McCabe, seconded by Mr. Sabatine. The motion was carried. (5-yes; 0-no; 0-abstain)

A motion was made by Ms. McCabe, seconded by Mr. Evanisko to adopt the aforementioned Ordinance. The motion was carried. (5-yes; 0-no; 0-abstain)

Mr. Mack was excused from the rest of the meeting.

Approval of Council Meeting Minutes for the Regular Meeting, January 18, 2022.

A motion was made by Ms. McCabe, seconded by Mr. Sabatine to approve the minutes of the regular meeting on January 18, 2022 as circulated. The motion was carried. (4-yes; 0-no; 1-abstain- Mr. Abell)

OLD BUSINESS

Consideration to Adopt a Resolution of the Stroudsburg Borough Council to Appoint a Borough Resident to Fill a Vacancy on the Stroudsburg Borough Council Created by the Relocation of Boyd Weiss outside of the Borough of Stroudsburg.

A motion was made by Ms. McCabe, seconded by Mr. Sabatine to adopt the following Resolution. The motion was carried. (5-yes; 0-no; 0-abstain)

RESOLUTION OF THE STROUDSBURG BOROUGH COUNCIL TO APPOINT JOANNE KOCHANSKI TO FILL A VACANCY ON THE STROUDSBURG BOROUGH COUNCIL CREATED BY THE RELOCATION OF BOYD WEISS OUTSIDE OF THE BOROUGH OF STROUDSBURG

WHEREAS, Boyd Weiss, who was elected to the Stroudsburg Borough Council on November 2, 2021 for a four-year term commencing January 1, 2022; and

WHEREAS, Mr. Weiss moved outside of the municipal boundary of the Borough of Stroudsburg effective December 31, 2021; and

WHEREAS, the Stroudsburg Borough Council, at a regular meeting on January 18, 2022, declared the seat of Boyd Weiss vacant for failure to deliver a signed residency affidavit pursuant to section 801 (a.) (2) and failure to take an oath of office pursuant to Section 901 (a) of the Pennsylvania Borough Code.

WHEREAS, Robert Smith and Joanne Kochanski, duly qualified electors of the Borough of Stroudsburg, have submitted letters of interest to the Stroudsburg Borough Manager; and

WHEREAS, the Stroudsburg Borough Council reviewed the qualifications of each of the two qualified electors at a regular meeting of the Council on February 1, 2022;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stroudsburg in the County of Monroe, Commonwealth of Pennsylvania that Joanne Kochanski is hereby appointed as a member of the Stroudsburg Borough Council to fill the unexpired term of Boyd Weiss effective the date of this Resolution until the first Monday in January after the next municipal election.

Mr. Abell noted that there are other ways to serve in the Borough. There are vacancies on the boards and commissions, and he encouraged Mr. Smith, who was present at the meeting, to consider that. The Council would like to have him involved.

Mrs. Kochanski, who was present at the meeting, was administered her oath of office by Mayor Probst. Her term will expire December 31, 2023. She joined the Council at this time.

Consideration to Adopt a Resolution of the Borough Council of the Borough of Stroudsburg, Monroe County, Pennsylvania, Establishing the amount of Recreation Land-Common Open Space to be Dedicated or Fees to be paid In Lieu of Recreation Land-Common Open Space as required by §22-205 (Recreation, Common Open Space, and In-Lieu Fees) of Chapter 22 (Subdivision and Land Development) of the Stroudsburg Borough Code.

A motion was made by Mr. Sabatine, seconded by Ms. McCabe to adopt the aforementioned Resolution. The motion was carried. (5-yes; 0-no; 0-abstain) Mr. Abell thanked Mrs. Kochanski for her willingness to serve and noted that the continuity between Councils is very important given the number of important projects that Council is working on.

Continue reviewing the Stroudsburg Borough Code Chapter 21-221 and Section 493(34) of the PA Liquor Code regarding outdoor music.

Mr. Abell reported that the Codes Committee discussed the idea of allowing outdoor music in the downtown area. The Ordinance will need to be amended; however, outdoor music would only be permitted on private property and not public property such as sidewalks, right of ways, etc. The Codes Committee will work on a proposed Ordinance amendment for Council's consideration, but in the meantime, outdoor music will be allowed during the First Saturday Art Walks without a permit. Outdoor music at any other time will require an Event Permit Application. The noise ordinance will apply and be enforced.

Discuss with Christopher Gibbons of Concord Public Financial Advisors, Inc. the refunding of certain refundable Borough obligations.

Christopher Gibbons of Concord Public Financial Advisors, Inc. was present to discuss the possible refinance of the General Obligation Bond, Series of 2013 (Streetlighting Project Loan); the General Obligation Note, Series A of 2013 (Municipal Building Renovations); and the General Obligation Note, Series AA of 2015 (Wastewater Treatment Plant).

These outstanding debt obligations are at higher interest rates than the current market. They are prepayable at any time. His office estimated that under the current market conditions, the Borough could save approximately \$230,924.00 (net of all fees) or 3.51% of refunded principal. The rule of thumb for savings for municipal debts is 3%. The majority of the savings would be realized with the refinance of the GON, Series AA of 2015, which is paid from the Sewer Fund. The length of the loans would not change.

The savings would be realized in the first three years, which would occur during the Ann Street Sewer Replacement Project. A motion was made by Ms. McCabe, seconded by Mrs. Kochanski to authorize Concord Public Financial Advisors, Inc. to proceed with the preparation of the bid specifications for the refinance of the above debt obligations. The projects savings shall be at least 2.75% (or \$165,000.00). The motion was carried. (5-yes; 0-no; 0-abstain)

Mr. Gibbons will schedule the bid opening for the morning of March 1, and the Council will consider the bids at the March 1, 2022 meeting at 7:00 P.M.

Consideration to schedule a Public Hearing for An Ordinance of the Stroudsburg Borough Council to Revise Chapter 15 entitled, “Motor Vehicles and Traffic”, Part 4 “Metered Parking”, Section 1 “Parking Zones Established”.

A motion was made by Mrs. Kochanski, seconded by Ms. McCabe to schedule a public hearing for consideration of the aforementioned proposed ordinance at the next meeting on Tuesday, February 15, 2022 at 7:00 P.M. The motion was carried. (5-yes; 0-no; 0-abstain)

Consideration to schedule a Public Hearing for An Ordinance of the Stroudsburg Borough Council to Chapter 15 entitled, “Motor Vehicles and Traffic” Part 3 “General Parking Regulations” Section 1 “Parking Time Limited in Certain Locations, Certain Days and Hours”.

A motion was made by Ms. McCabe, seconded by Mr. Sabatine to schedule a public hearing for consideration of the aforementioned proposed ordinance at the next meeting on Tuesday, February 15, 2022 at 7:00 P.M. The motion was carried. (5-yes; 0-no; 0-abstain)

Consideration to Approve the Sewer Tapping and Connection Fee Study dated December, 2021.

A motion was made by Ms. McCabe, seconded by Ms. DeVries to approve the Pennsylvania Act 203, Amended with Act 57 of 2003, Sewer Tapping and Connection Fee Study dated December, 2021 as prepared by RKR Hess, a division of UTRS. The motion was carried. (5-yes; 0-no; 0-abstain)

Consideration to Approve a Tapping Fee for the Stroudsburg Borough Wastewater Collection System.

A motion was made by Ms. McCabe, seconded by Mr. Sabatine to establish a Tapping Fee in the amount of \$3,173.00 per EDU. An EDU, for the purpose of assessing tapping fees in the Borough of Stroudsburg, as calculated in the “Pennsylvania Act 203, Amended with Act 57 of 2003, Sewer Tapping and Connection Fee Study dated December, 2021 as prepared by RKR Hess, a division of UTRS” shall be 219 gallons per day per EDU. The motion was carried. (5-yes; 0-no; 0-abstain)

Consideration to Approve an additional fee in addition to the Tapping Fee for new customers in the Special Service Area served by the Kautz Street Pump Station.

A motion was made by Mrs. Kochanski, seconded by Ms. McCabe to charge an additional \$252.00 per EDU for the Tapping Fee for new customers in the Special Service Area served by the Kautz Street Pump Station. The motion was carried. (5-yes; 0-no; 0-abstain)

Consideration to Approve a Connection Fee for the Stroudsburg Borough Wastewater Connection System.

A motion was made by Mrs. Kochanski, seconded by Ms. McCabe to establish a \$1,000.00 Connection Fee for the furnishing and installation by the Borough of Stroudsburg of a saddle tap for a typical 4” or 6” service connection. Further, the Borough of Stroudsburg may, in the case of extenuating circumstances, charge the new customer/developer for the additional cost of

materials and labor above the \$1,000.00 Connection Fee. The motion was carried. (5-yes; 0-no; 0-abstain)

Consideration to authorize the purchase of a subscription to Esri GIS and the purchase of two iPads for use in the mapping of the Stroudsburg Borough Wastewater Collection System.

A motion was made by Mr. Sabatine, seconded by Mr. Evanisko to authorize the purchase of a subscription to Esri GIX and for the purchase of two iPads for use in the mapping of the Stroudsburg Borough Wastewater Collection System not to exceed a total of \$3,500.00. The motion was carried. (5-yes; 0-no; 0-abstain)

Consideration to Approve an updated mortality scale and a decrease in the assumed expected return assumptions/interest rate for the Stroudsburg Borough Nonuniformed Pension Fund.

Mr. Kopp provided a copy of the Summary of Actuarial Results that Girard Municipal Pension Services discussed with the Pension Board on January 25. The current mortality rate is 7.50% interest with a 4.50% salary scale. Girard Pension Services suggested that that is not realistic at this time. The Pension Board recommended that the Borough Council consider an updated mortality of 7.00% interest and a salary scale of 4.00%. A motion was made by Mrs. Kochanski, seconded by Ms. McCabe to accept the recommendation of the Pension Board. The motion was carried. (5-yes; 0-no; 0-abstain)

Consideration to approve sending letters to elected state officials in regard to proposed legislation allowing larger trucks on state roadways.

A motion was made by Mr. Sabatine, seconded by Ms. McCabe to approve letters that will be sent to Senator Mario Scavello and Representative Maureen Madden to discourage further legislation to permit more heavy trucks on roadways owned by the Commonwealth of Pennsylvania. The Council is concerned that heavy truck traffic on Borough owned streets may cause damage to the infrastructure, sidewalk curbs, drains, streetlights, and traffic lights. A motion was made by Mr. Sabatine, seconded by Ms. McCabe to send both letters. The motion was carried. (5-yes; 0-no; 0-abstain)

Consideration to approve a dedicated performance deposit of \$197,070.04 from AKS Realty, LLC. Mr. Soham "Sam" Patel will be present for the discussion.

Mr. Patel advised that he will drop off two certified checks to the Borough, one in the amount of \$26,460.00 for the 9.8 EDU's that have been assigned to his property. The other check in the amount of \$197,070.04 will be for the escrow account based on his engineer's estimate of the site development costs. A motion was made by Ms. McCabe, seconded by Mr. Evanisko to approve and accept the "cash escrow" in the amount of \$197,070.04 from AKS Realty, LLC. The funds will be deposited in a dedicated bank account in the name of Stroudsburg Borough-AKS Realty, LLC Escrow". The motion was carried. (5-yes; 0-no; 0-abstain)

Discuss Penn Strategies memorandum on the development of a grant strategy for Stroudsburg Borough for 2022.

A memo dated January 26, 2022 from Jason Fitzgerald, Penn Strategies, to Mr. Kopp outline a proposed grant strategy for CY 2022. Mr. Fitzgerald will attend the February 15 meeting to go over his recommendations for the Borough.

Discuss an additional funding allocation for Stroudsburg Borough events in 2022.

Mr. Evanisko discussed the reduction in the Hotel Tax Allocation for events and asked the Borough to contribute toward some of the events. Mr. Kopp suggested that there be a budget allocation for this in 2023. A motion was made by Ms. McCabe to remand the matter to the Public Relations/ Media Committee. There was no second.

Consideration to approve an electronic vote of January 21, 2022 to order a 2023 International HV507 SFA truck body for a CoStars (CoStars contract award #025-178) price of \$95,211.14 from Lowe and Moyer Garage, Inc. (CoStars vendor #118646)

A motion was made by Ms. McCabe, seconded by Mr. Sabatine to order the aforementioned vehicle. The motion was carried. (4-yes; 0-no; 1-abstain- Mrs. Kochanski)

Consideration to appoint Robert Smith as a member of the Vacancy Board.

A motion was made by Ms. McCabe, seconded by Ms. DeVries to appoint Robert Smith as a member of the Vacancy Board. The motion was carried. (5-yes; 0-no; 0-abstain)

Committee Reports

Codes Committee – Mr. Abell reported that the Committee is working on an ordinance for food trucks and outside food services. Mr. Kopp is working on an RFP for borough-wide garbage collection. Sidewalk dining has been extended to year-round, and the ordinance will need to be amended to reflect that. Businesses will be notified that the dumpster ordinance will be enforced beginning in 2023.

Problem properties were also discussed. The Land Bank has encountered a few issues with 712-714 Scott Street during its due diligence. Lead paint and asbestos in the basement were found, the abatement of which will be incorporated in to the bottom line. 610 Thomas Street is under the management of the reverse mortgage company. The camper in South Stroudsburg in the alley behind the Red Cross building is still being reviewed by the Code Enforcement Office.

The Central Building has about 14 trash containers next to it. DNA Property Management advised that unfortunately, the containers attract garbage from people who are not tenants of the building.

Budget Committee – There is nothing new to report.

Parking Committee – Ms. McCabe referred to the two proposed ordinances that Council will be considering at the February 15 meeting.

Recycling Committee – Mr. Kopp advised that he is planning for another work session with East Stroudsburg Borough.

Sewer Committee – Mr. Kopp and Mr. Abell will be meeting with Eric Scelza, the Borough representative on BCRA, on Friday, February 4 at 1:00 P.M. Smoke testing on Scott Street between 5th Street and 8th Street will occur Friday, February 4.

Street Committee – Mayor Probst advised that the Committee will meet on Wednesday, February 2 at 3:30 P.M. via Zoom.

Personnel Committee – Mr. Kopp had an item for executive session.

Public Relations/ Media Committee – Mayor Probst advised that the next meeting is Tuesday, February 15 at 5:30 P.M.

Redevelopment Committee – Mr. Abell reported that the Committee will be discussing the need for a traffic study of the downtown.

I-80 Expansion Task Force Committee – There was nothing new to report.

Stroud Region Open Space and Recreation Commission – Ms. McCabe reported that the Commission held its monthly meeting on January 25. The director, Autumn Arthur-Hawthorne received her yearly review and was given a 3% salary increase. There are a number of events coming up, and the Commission needs volunteers. SROSRC Recreation Manager Trudyann Buckley can be contacted if anyone is interested in getting involved.

Mayor's Report

Mayor Probst reported that the Monroe County Council of Governments is beginning to plan a golf outing.

The Pride Flags and Juneteenth Flags will share the same time frame this year again.

February is Black History Month. Mr. Sabatine is taking care of the Facebook posts.

A resident contacted the mayor about the truck traffic on Reich Road that travels to the Alpha Recycling on Katz Road. The Borough has no jurisdiction on that road as it is in Stroud Township.

Committee Reports

Mr. Abell advised that two reappointments were missed at the reorganization meeting. A motion was made by Ms. McCabe, seconded by Mr. Sabatine to appoint Suzanne McCool and Christopher McCabe as members of the Planning Commission for four-year terms, expiring December 31, 2025. The motion was carried. (5-yes; 0-no; 0-abstain)

Solicitor's Report

Solicitor McDonald asked for Council approval to start working with UGI on an easement for a continuation of the Levee Loop. The project will be the subject of a grant application that is due at the end of this month. A motion was made by Ms. McCabe, seconded by Mr. Sabatine to authorize Solicitor McDonald to proceed as soon as possible. The motion was carried. (5-yes; 0-no; 0-abstain)

There is no change in the VFG LaBar (Federal Court) litigation; however, he was made aware that there are sixty summary violations that have been filed with the Magisterial District Judge by the Code Office for VFG LaBar's neglect to file vacant and abandoned registrations with the Borough. There are four buildings on the property that are vacant/ abandoned. The citations were filed in October and November, 2021 and are awaiting pleas. He will reach out to the MDJ for the status.

Alpha Recycling received conditional approval of its lot consolidation/subdivision plan and its land development plan. Mr. Kimes permitted a limited amount of earth moving, which the developer has exceeded. The conditions of their approval are still outstanding, and they will be notified that they are out of compliance. Furthermore, their land development permit has expired. Solicitor McDonald will work on this together with Nate Oiler, P.E., the Borough Engineer.

He and Mr. Kopp will continue working with Russ Scott, P.E. on the list of actions that BCRA has asked the Borough to complete in connection with the improvements to the sewer collection system.

Manager's Report

Meetings

MS4 Roundtable	January 19 th
Chris Gibbons/Concord Financial	January 19 th
Girard Investment Currents	January 19 th
BCRA/I&I	January 20 th
Rick Bachman/Teamsters	January 24 th
Esri/Collector App	January 24 th
Jason Fitzgerald/2022 Grants	January 25 th
Pension Board	January 25 th

Upcoming Meetings

COG Meeting	January 31 st
Verkada/Security Cameras	February 2 nd
Alta Consulting/Main Street/Complete Streets	February 2 nd
Penn Strategies/Grants 2022	February 2 nd
The Harman Group	February 3 rd

Infrastructure/Streets/Capital Projects

Met with Nate Oiler on January 12th to finalize infrastructure projects and prepare them to go out to bid.

Sidewalk Replacement Project/Multimodal Grant. Extension requested from DCED/CFA. Out to bid in February, project completed next spring into summer. Will add ramp(s) at corner at 6th and Monroe (SW Corner) as part of the project.

Ann Street Sewer Replacement & Paving. Will use ARPA funding. This is an approved use of funds (I&I mitigation of sanitary sewer system). Have to submit to DEP plan of temporary sewer and water service. Will go out to bid by the end of February pending approval of plan by DEP. There is an issue with the DEP permit as it relates to the size of the pipe to be used. Russ Scott is working on that.

Thomas Street Paving Project. Finalizing bid process to go out by the end of February.

Complete Streets/Placing Making and Parking Study Analysis

Initial meetings with Alta Planning and Design for complete streets/placemaking and the Harman Group for Parking Study the week of January 31st to begin putting together a study for the Borough. This will be used as a blueprint for further development and assist in obtaining grant funding.

Grant Strategy 2022

Met with Jason Fitzgerald from Penn Strategies on January 25th to come up with a strategy for grants in 2022. Will discuss at tonight's meeting.

Capital Improvements Plan

Working during winter 2022 to put together a 10-year Capital Improvements Plan for the Borough listing all major capital projects and purchases through 2031.

Software for Codes/Zoning and Parking

Working on inputting work flow and data to use in new system. Hope to have everything updated by first quarter 2022, with training to follow.

Sewer Collection System/I&I Initiative

Waiting for a date for a meeting with BCRA on updated I&I Plan. Entering into a Consent Order has been dropped. Working on acquiring GIS capabilities to accurately, and quickly, map

sewer collection system. Smoke testing on January 13th the 800 and 900 Blocks of Scott Street. The 600-800 Blocks of Monroe Street were smoke tested on January 20th. Finally, we will be conducting smoke testing on the 500-800 Blocks of Scott Street the week of January 31st. Camera work on potential lines with I&I ongoing when conditions are favorable.

Recycling Center

All major residential trash haulers in the Borough have stopped residential recycling pick-up, eliminating the need for enforcement. East Stroudsburg is going to approve selling unused equipment at the recycling center at their meeting this evening, so hopefully we can start using the warehouse again for storage! Working on scheduling a work session of the Recycling Committee in the next several weeks.

Code Enforcement

I have taken over supervision of the Zoning/Code Enforcement Office and am working on several large-scale projects necessitated by Ordinances that have been passed by Council. **Dumpster:** Identifying dumpsters and owners for notification and implementation of Ordinance requiring dumpsters to be screened from the right-of-way. Codes Committee granted additional time for compliance. **Rental Properties:** Looking at ways to make sure all rental properties are registered with the Borough. Need to identify properties that are rental properties to update EDU/EBUs and to ensure compliance with the IPMC. **Short-Term Rentals:** Compiling list of properties for notification.

Sewer Rates/EDU Assessment/Billing

First steps in implementing an EDU Assessment for the Borough is to look at list of the Borough's current EDUs vs known/registered apartments in the Borough, using that information to determine any anomalies. Next step would be to look at BCRA's list of property EDUs and then again, see where there are differences. According to our Code, every separate living unit/apartment is supposed to be charged one EDU.

Beginning issuing separate bills for sewer customers in 2022 and will change the information that is included on bills later in the FY.

Garbage Concerns on Main Street

Letter went put to all property owners on the North side of the 500 & 600 Blocks of Main Street requiring them to provide the Borough evidence of a trash hauler for their property. Received responses from 7 property owners. Follow-up to property owners who have not yet responded; next step after that will be a citation.

Parking Garage

Working on getting bids from contractors to do work to repair our parking garage. Will be used for a potential grant request for repairs. Also, contacting concrete contractors to determine costs for a new garage.

Five Points Intersection North 5th Street

Survey work underway. Once survey is complete Ben can go forward with other elements of the study.

McMichael Creek Flood Protection Project/Levee Repair/DEP Grant

Project is being managed by the Army Corps of Engineers. Award date for the contract has been pushed back, and we are now looking at Spring 2022 for the project to begin. Will keep Council updated. Grant Agreement is complete for DEP to provide 100% of the share of the Borough's cost of the project. We will be responsible for the upfront match costs and then will be reimbursed, up to \$80,000, by DEP, and is included in the 2022 Budget.

Sewer Fund Delinquent Accounts/Liens

BCRA wants to meet in regard to delinquent accounts; this has been put onto the back burner until plans to address I&I are underway. I have talked to three different collection agencies and given the experiences so far with the shutoff notices, there may be a place for collection agencies when a rental property has water due to be shut off because of nonpayment by the property owner/landlord. BCRA found a 20-year-old agreement on how billing was to be done for sewer accounts.

Levee Conduit Inspection

In 2021, all conduits on our Levees must be inspected by camera. Since we have our own camera truck, we are able to do this work "in house" and save costs. Working on getting more guidance from the Corps of Engineers/DEP.

Borough Pool

Water level settled at normal level from in past years. Looking to work at discovering leak location in spring 2022 when filling for the new season.

Bicycle Racks

Three racks remain to be installed: 745 Main, 401 Main & 33 North 7th Streets. North 7th Street was approved with a slightly changed location. Waiting to hear back from the remaining two property owners. One property owner (1172 Main Street) declined to have the rack on their property. Installation in Spring 2022.

Safety Committee

Last time the Safety Committee met was in August 2019. We will set-up a meeting soon. It is important for insurance purposes to have an active Safety Committee.

Upcoming Focus

Smoke Testing/I&I Mitigation
Sewer EDU Assessment

MyGov Implementation
Capital Improvement Plan

Code Enforcement (Dumpster/Recycling/Rental Prop) Day to Day Activities

Code Enforcement Officer's Report

Ms. Walker did not have anything new to report that wasn't already discussed.

Street Superintendent's Report

Mr. Ace had nothing new to report.

Approval of Bills on Warrants 220201

Solicitor McDonald advised that his office made an error on his bill which will be revised.

A motion was made by Ms. McCabe, seconded by Mr. Evanisko to approve the payment of Bills on Warrants 220201 with the correction of -\$2,565.50 to the invoice for Joseph P. McDonald, Jr., Law Offices. The motion was carried. (5-yes; 0-no; 0-abstain)

Public Input for Non-Agenda Items

There were no questions or comments from the public.

Executive Session, re: Personnel Matters

A motion was made at 9:10 P.M. by Mrs. Kochanski, seconded by Ms. McCabe to go in to an executive session for the purpose of discussing a personnel matter. The motion was carried. (5-yes; 0-no; 0-abstain)

The executive session concluded on a motion made by Mrs. Kochanski, seconded by Ms. McCabe. The motion was carried. (5-yes; 0-no; 0-abstain)

A motion was made by Mrs. Kochanski, seconded by Ms. McCabe to accept the recommendations made by Russ Scott, P.E. and to authorize the response to BCRA. The motion was carried. (5-yes; 0-no; 0-abstain)

The meeting was adjourned on a motion made by Ms. McCabe, seconded by Mr. Evanisko. The motion was carried. (5-yes; 0-no; 0-abstain)

