

STROUDSBURG BOROUGH COUNCIL  
MEETING MINUTES, OCTOBER 19, 2021

A regular meeting of the Stroudsburg Borough Council convened on October 19, 2021 at 7:00 P.M. in the Council Chambers of the Stroudsburg Borough Municipal Building and was also streamed on Zoom.us with the following members present: Council President Matt Abell, Council President Pro-Tem Erica McCabe (via Zoom.us), Council member Joanne Kochanski, Council member Victoria DeVries, and Council member Jim Evanisko. Council members Boyd Weiss and James Smith were absent.

Also present were: Mayor Tarah Probst, SARP Captain Paul Gasper, Borough Manager Larry Kopp, Executive Assistant Mary Pat Quinn, Assistant Zoning/Codes Officer Jennifer Walker, and Borough Solicitor Joseph McDonald. Court Stenographer Donna Kenderdine was present for Agenda items 3 and 4.

The Pledge of Allegiance was recited.

Public Hearing and Consideration to approve an Inter-Municipal Liquor License Transfer from Wildwood 115, Blakeslee, PA (Lic #R-35197, LID 86693) to 1650 West Main Eatery, LLC.

Adequate notice of the public hearing was provided by publishing a legal notice in The Pocono Record in the issues of October 4 and October 11, 2021.

Mark Primrose, Esq., was present with his client, Hua Zheng, the Managing Member of 1650 West Main Eatery, LLC. He submitted the signed agreement of sale between Wildwood 115 and 1650 West Main Eatery, and it was marked as Exhibit 1. Attorney Primrose noted that his client attempted to transfer a liquor license from Tepsbest, Inc. t/a Bite Grill and Bar which was approved by the Borough Council at the July 20, 2021 meeting; however, the seller had an issue that prevented the sale.

During the July 20, 2021 public hearing, Attorney Primrose reviewed the documentation (14 photographs, proposed Resolution, Municipality Checklist for Intermunicipal Hearings, confirmation from P.A. Bureau of Corporations and Charitable Organizations for Entity Number: 7277167, and drawing of the interior of the subject premises) that he provided to the Borough Council with his letter dated June 22, 2021. These documents were included as exhibits by reference. Attorney Primrose stated that all of the exhibits are the same with the exception of the new agreement of sale.

Exhibit 1, the Agreement of Sale between Wildwood 115 and 1650 West Main Eatery, LLC, were accepted and approved on a motion made by Mrs. Kochanski, seconded by Ms. DeVries. The motion was carried. (5-yes; 0-no; 0-abstain).

There were no questions or comments from the Borough Council or the public. A motion was made by Mrs. Kochanski, seconded by Ms. DeVries to approve the transfer of Liquor License #R-35197, LID 86693. The motion was carried. (5-yes; 0-no; 0-abstain)

Public Hearing and Consideration to adopt An Ordinance of the Borough of Stroudsburg, County of Monroe, Commonwealth of Pennsylvania Authorizing the Stroudsburg Borough Fire Department and Other Emergency Service Organizations to Charge and Recoup the Costs of Certain Emergency Services and Equipment.

Adequate notice of the public hearing was provided by publishing a legal notice in The Pocono Record in the issue of October 10, 2021 and to the Monroe County Law Library on October 7, 2021.

There were no questions or comments from the Borough Council or the public. The aforementioned Ordinance was adopted on a motion made by Mr. Evanisko, seconded by Ms. DeVries. The motion was carried. (5-yes; 0-no; 0-abstain).

Approval of Council Meeting Minutes for the Regular Meeting, October 5, 2021

The minutes of the regular meeting on October 5, 2021 were approved as circulated on a motion made by Mrs. Kochanski, seconded by Ms. DeVries. The motion was carried. (5-yes; 0-no; 0-abstain).

Monthly Administrative Reports

The following reports were approved on a motion made by Mrs. Kochanski, seconded by Ms. DeVries: Permits Issued Report, Parking Report, Right-to-Know Report, and Stroud Area Regional Police Department Report (August and September). The motion was carried. (5-yes; 0-no; 0-abstain).

Accept Unaudited September, 2021 Treasurer's Report

A motion was made by Mrs. Kochanski, seconded by Ms. DeVries to accept the unaudited September 2021 Treasurer's Report which included the bank account balances as of September 30, 2021 and the Budget-to-Actual Report as of October 15, 2021. The motion was carried. (5-yes; 0-no; 0-abstain).

OLD BUSINESS

None.

NEW BUSINESS

Consideration to adopt a Resolution of the Stroudsburg Borough Council to Establish the Billing Schedule for the Cost of Certain Emergency Services and Equipment.

A motion was made by Mrs. Kochanski, seconded by Ms. DeVries to adopt the aforementioned Resolution. The motion was carried. (5-yes; 0-no; 0-abstain).

Consideration to approve an Application for Event/Assembly Permit from the Pocono Irish-American Club to hold the 43<sup>rd</sup> Annual St. Patrick's Day Parade on Sunday, March 20 2022 from 1:15 P.M. to 4:00 P.M.

A motion was made by Ms. DeVries, seconded by Mrs. Kochanski to approve the request of the Pocono Irish-American Club to hold the 43<sup>rd</sup> Annual St. Patrick's Day Parade on March 20, 2022 from 1:15 P.M. to 4:00 P.M. subject to any further Commonwealth actions or declarations. The motion was carried. (5-yes; 0-no; 0-abstain).

Consideration to approve an Application for Event/Assembly Permit from the African-American Network to hold the 2022 JuneTeenth Freedom Festival from 1:00 to 7:00 P.M. on Saturday, June 18, 2022.

A motion was made by Mrs. Kochanski, seconded by Ms. DeVries to approve the request of the African-American Network to hold the 2022 Annual JuneTeenth Freedom Festival on June 18, 2022 from 1:00 P.M. to 7:00 P.M. subject to any further Commonwealth actions or declarations. The motion was carried. (5-yes; 0-no; 0-abstain).

Consideration to approve a request from the Monroe Farmer's Market to extend the market through the end of 2021 and into the 2022 season. The weekly market will run weekly through December 18; it will run bi-weekly January through March weather permitting.

A motion was made by Mrs. Kochanski, seconded by Ms. DeVries to approve the request of the Monroe Farmer's Market for an extension of time through the end of 2021 and into 2022 as described. The motion was carried. (5-yes; 0-no; 0-abstain).

Consider the application of Michele Roberts, as recommended for approval and issuance by the Historic Architectural Review Board, for the replacement of windows at 33 North Seventh Street.

A motion was made by Mrs. Kochanski, seconded by Ms. DeVries to approve the issuance of a Certificate of Appropriateness to Michele Roberts for the replacement of windows at 33 North Seventh Street. The motion was carried. (5-yes; 0-no; 0-abstain).

Consider the application of Enid Logan, as recommended for approval and issuance by the Historic Architectural Review Board, for the installation of gutters at 905 Main Street.

A motion was made by Mrs. Kochanski, seconded by Ms. DeVries to approve the issuance of a Certificate of Appropriateness to Enid Logan for the installation of gutters at 905 Main Street. The motion was carried. (5-yes; 0-no; 0-abstain).

Consider the application of Scott Secrest, as recommended for approval and issuance by the Historic Architectural Review Board, for the replacement of railing at 816-826 Monroe Street.

A motion was made by Mrs. Kochanski, seconded by Ms. DeVries to approve the issuance of a Certificate of Appropriateness to Scott Secrest for the replacement of railing at 816-826 Monroe Street. The motion was carried. (5-yes; 0-no; 0-abstain).

Consider the application of Wemara Lichty, as recommended for approval and issuance by the Historic Architectural Review Board, for the installation of railings at 309 North Seventh Street.

A motion was made by Mrs. Kochanski, seconded by Ms. DeVries to approve the issuance of a Certificate of Appropriateness to Wemara Lichty for the installation of railings at 309 North Seventh Street. The motion was carried. (5-yes; 0-no; 0-abstain).

### Committee Reports

Codes Committee – Mr. Abell advised that there was a publication error in connection with the recent adoption of the Solid Waste Ordinance Amendment; therefore, the notice of public hearing will need to be published again so that the Council can take action. A motion was made by Mrs. Kochanski, seconded by Ms. DeVries to schedule a public hearing for the Ordinance at the November 3, 2021 meeting. The motion was carried. (5-yes; 0-no; 0-abstain).

Solicitor McDonald is working on finalizing the Knox Box Ordinance, and it will be ready for Council's consideration at the November 3, 2021 meeting.

Mr. Kimes and Ms. Walker are working on the proposed "zero setback subdivision ordinance". The Stroudsburg Planning Commission has reviewed the proposed ordinance. It will be sent to the Monroe County Planning Commission in time for their next meeting.

The sidewalk ordinance will be updated with specifications suggested by staff. An estimate in the amount of \$4,500.00 was received from Barry Issett and Associates to codify the Ordinance.

The Rental Unit Inspection Ordinance, Decriminalization of Marijuana Ordinance and the Special Exception Ordinance will be revisited in the future. There are other priorities that require the attention of the Codes Committee. Mr. Abell and Mr. Kimes will be working on the special exception ordinance. A Code Enforcement and Building Enforcement Board needs to be created.

Solicitor McDonald reported that Gerald Geiger, Esq., the special attorney appointed by Council, has filed a motion with the Superior Court to have the LaBar Village matter returned to Monroe County Court.

A discussion ensued about a few problem properties. The Codes Office will start to issue daily fines for non-compliance. Mr. Abell advised that Mr. Kimes reached out to the Monroe County Land Bank to ask about funding from the Demolition Fund for the four undeveloped units in LaBar Village.

Budget Committee – Mr. Kopp advised that he is working on the 2022 Budget and will set up a meeting with the Finance Committee in the next couple of weeks.

Parking Committee – Ms. McCabe advised that the Committee will meet on October 26 at 4:00 P.M.

Recycling Committee – Mr. Kopp advised that a joint meeting with Stroudsburg Borough and East Stroudsburg Borough that was to occur on October 13 was cancelled by East Stroudsburg. He is working with their Borough Manager to schedule another meeting.

Sewer Committee – Mr. Kopp advised that he, Solicitor McDonald, Russ Scott, P.E., Stroud Township and BCRA will meet on October 20 to discuss a Notice of Significant Violation that was sent by BCRA Manager to the Borough. The plant took on a significant amount of inflow and infiltration as a result of a hurricane at the end of August and the end of September. BCRA is giving the Borough 120 days to prevent further non-compliance. Mr. Kopp suggested that it would not be possible to get that done in 120 days; however, the Borough is already taking steps to determine the areas that need correction. The lines will be examined with the Borough's camera truck, manhole covers will be checked for leakage, and proposals are being sought for smoke testing. He met with Penn Strategies and will discuss possible grants to fund the improvements needed for the collection system.

Mr. Kopp has been encouraging BCRA to collect on the sewer accounts that are in arrears; he will be setting up a meeting with BCRA and Solicitor McDonald will be included in those discussions.

Russ Scott, P.E. is examining the expenses that the Borough incurred in 2018 in connection with the emergency sewer repair on Ann Street. The Borough will be asking Stroud Township to contribute something toward that expense.

Mr. Kopp has the Sewer Tapping Connection Fee and will present it to the Council.

Solicitor McDonald stated that he and Mr. Kopp will attend the meeting on October 20 as a contributing member and to discuss the I & I problem and possible remedies to the extent that is reasonably possible. He emphasized that there is no admission by the Borough of any violation. Stroudsburg Borough, like many Northeastern Pennsylvania municipalities, experienced significant impacts to its collection system as a result of the hurricanes.

Streets Committee – Mayor Probst advised that the Committee met on October 6. The Committee discussed the five-points intersection. She asked about the status of the streetlights that are out on Thomas Street, Scott Street and the Interboro Bridge. Mrs. Kochanski noted that in the past, Council withheld payment to PP&L until they worked on streetlights. Mr. Kopp has been discussing with Penn DOT possible activities that would be allowable on Main Street.

The Borough received \$50,000.00 from T-Mobile, and there was a discussion about using the funds to light up the waterfall on Ann Street, mosaic wall, and sculpture garden. Mrs. Kochanski added that there was a handicap fishing ramp in Rotary Park at one time which was very helpful and frequently utilized. It was lost when Penn DOT was working on the bridge. Captain Gasper suggested that the Boy Scouts could participate in the work at the park; it would be a great Eagle Scout Project for someone.

The Mattioli Foundation also paid for new white lights for Main Street that are the same lights that were provided by Netflix last year.

The downtown merchants are authorized to do sidewalk sales and outdoor dining through the end of the year without obtaining permits.

The next meeting of the Streets Committee is November 3.

Personnel Committee – Mr. Kopp is doing counseling/reviews with Ms. Quinn, Mr. Kimes and Mr. Ace this week.

Redevelopment Committee – Mr. Abell noted that the proposed Open Space Impact Fee Ordinance has gone to the Monroe County Planning Commission and the Stroudsburg Borough Planning Commission for review and recommendation. Ms. Walker advised that the Stroudsburg Planning Commission has questions for the Monroe County Planning Commission and Mr. Abell.

The Committee is assembling a list of possible projects for the grant writing consultant to consider: the old County Jail, configuration changes for Main Street, the five-points intersection, a new parking garage, creek walk trails, and the Ann Street falls park. The County sent a link about a parking garage that was done in Jim Thorpe, and the Committee will be reviewing that.

The meeting with Penn DOT was helpful; there were ideas discussed about Main Street and how to accomplish them.

I-80 Expansion Task Force – Mayor Probst advised that she, Kris Battle will meet with Mr. McCafferty and an assistant deputy of Penn DOT on Thursday, October 28.

Stroud Region Open Space and Recreation Commission – Ms. McCabe advised that the Commission is meeting on October 26. She will bring up the creek walk and ask about grant funding.

### Mayor's Report

Mayor Probst asked about the street sweeper. She has been hearing from some residents about that. Mr. Kopp advised that the street sweeper was recently rear-ended and needs to be repaired. An insurance claim has been filed. It was suggested that the Borough rent a sweeper and put the expense toward the insurance claim.

She reminded everyone about the Spooky Stroudsburg events that are coming up. She thanked Mr. Evanisko and Jody Singer, who was present at the meeting, for the crosswalk designs. There has been a lot of positive feedback from the public.

### Council Member Reports

Mr. Abell noted that there are two vacancies on the Zoning Hearing Board that are causing problems with obtaining a quorum. There are two people who have expressed interest in

serving: Don Johnson and Richard Weintraub, Esq., who recently moved in to the Borough. Mr. Abell suggested that Mr. Johnson be appointed to fill one of the vacancies.

There was a brief recess between 8:31 P.M. and 8:34 P.M. to allow Ms. Quinn to look up the term expirations.

Mr. Johnson was appointed as a member of the Zoning Hearing Board on a motion made by Mrs. Kochanski, seconded by Ms. DeVries. He will fill the unexpired term of Kris Battle which is December 31, 2023. The motion was carried. (5-yes; 0-no; 0-abstain).

The Council members would like to meet Mr. Weintraub; he will be invited to the next meeting. The term expiration of the remaining vacancy on the Zoning Hearing Board is December 31, 2024.

### Solicitor McDonald

Solicitor McDonald will attend the meeting with Mr. Kopp tomorrow at BCRA.

He is preparing the annual letter to the auditors about the pending litigation.

He was contacted informally by the attorneys for the County of Monroe and the Penn Stroud about the vacant and abandoned letters that the Codes Office recently sent out. He will follow up with Mr. Kopp and the Code Enforcement staff about those properties. The attorney representing the Penn Stroud, Jeff Worthington, advised that during Stroudfest and the Irish-American Festival, access to the hotel was impeded, and he requested that in the future, reasonable and direct access be provided to his client's property.

A formal decision is forthcoming from the Zoning Hearing Board regarding its decision about the property located at 805-809 Scott Street.

### Manager's Report

Mr. Kopp spoke about a few topics that came up after the agenda packets were sent out. The Monroe County Women's Resource Center requested a street closure of 7<sup>th</sup> Street around Courthouse Square on Wednesday, October 20, 2021 at 5:30 P.M. for their candlelight vigil. A motion was made by Mrs. Kochanski, seconded by Ms. DeVries to approve the request. The motion was carried. (5-yes; 0-no; 0-abstain). The did get permission from Monroe County.

He met with Jason Fitzgerald of Penn Strategies to discuss potential projects and possible grants. Mr. Fitzgerald will attend the Council meeting on November 3 to provide a presentation on what was discussed. There are private-public partnership grants available that may be appropriate for the old County Jail.

He attended the Zoom meeting of the Monroe County Homeless Committee on Monday; he will attend every Monday moving forward. The Wesleyan Church shelter in Stroud Township will be open from November 1, 2021 through March 31, 2022.

Mr. Kopp and Emergency Management Coordinator Mehmet Barzev prepared a Letter of Intent to apply for grant funding through the Hazard Mitigation Program-Covid for the abatement of the erosion along the bank of McMichael's Creek in LaBar Village. The erosion is negatively impacting the homes in that area.

The email server is in the cloud now, and all email accounts of the Council and staff are operational again. A proposal is being prepared to put the server in the cloud for all other Borough processes. It will be presented to Council shortly.

### Classes/Training

LTAP Drainage October 19<sup>th</sup>

### Meetings

Monroe County Homeless Advisory Board	September 21 <sup>st</sup>
PennDOT Rt 611 Turnback Discussion	September 23 <sup>rd</sup>
One Source/Health Insurance	September 24 <sup>th</sup>
Granicus Demo	September 30 <sup>th</sup>
PennDOT Meeting/Mike Rebert	October 1 <sup>st</sup>
Monroe County Prayer Breakfast	October 5 <sup>th</sup>
Lazak Hearing	October 6 <sup>th</sup>
Downtown Merchants Association	October 12 <sup>th</sup>
Tax Collector Zoom Call	October 13 <sup>th</sup>
Monroe County Homeless Advisory Board	October 19 <sup>th</sup>

### Software for Codes/Zoning and Parking

GovPilot proposal received. Edmunds GovTech received. MyGov proposal received. Granicus demonstration involving staff on 9/30. For the 2022 budget and implementation in early 2022.

I will have recommendations and approval for Council for the 2022 FY in the next month.

### Infrastructure/Streets/Capital Projects

*Fetherman Street Paving Project.* Work complete. Working on fixing a cracked handicapped crosswalk.

*North 8<sup>th</sup> Street Paving Project.* Project underway, will be completed by the end of October 2021.

*Sidewalk Replacement Project/Multimodal Grant.* DCED/CFA will grant an extension after January 1, 2022 if needed. Out to bid this fall, project completed next spring into summer. Will add ramp at corner at 6<sup>th</sup> and Monroe (SW Corner) as part of the project that Monroe County requested the Borough improve.



*Ann Street Sewer Replacement.* Will use ARPA funding. This is an approved use of funds (I&I mitigation of sanitary sewer system) and requires no approval from the state or federal governments. Met with BCRA & RKR Hess to coordinate water main replacement as part of the project. We will include water piping and the additional excavation/aggregate replacement as part of the cost of the project; BCRA will reimburse us for the costs.

*Thomas Street Paving Project.* Environmental review complete and was approved for use of CDBG Funds. Will begin design/bid process.

### Recycling Center

Committee Meeting scheduled for October 13<sup>th</sup>, 11:00 am, getting back to quarterly meetings as required by agreement between the two Boroughs. Determined per email from DEP that equipment we want to sell was not purchased using grant funds. Submitted a grant to DEP for a number of initiatives at the Center.

Put together a letter and informational brochure to be sent out to all residences in the Borough. Also, included an article in the Newsletter about Recycling. Will begin enforcement of Recycling Ordinance later this year.

### Annual MS4 Status Report

The annual Municipal Separate Storm Sewer System (MS4) was due to DEP October 1<sup>st</sup> and was submitted. The report was for the period July 1<sup>st</sup>, 2020, to June 30<sup>th</sup>, 2021. We are making progress, but have a lot of work to do before the end of the current reporting period.

### Sewer Fund Delinquent Accounts/Liens

BCRA sent out 98 delinquency letters to past due accounts and 37 shutoff notices last month. They will have 10 days to respond; no response (either payment or entering into a payment plan), or they will have water service shut off.

I have talked to three different collection agencies and given the experiences so far with the shutoff notices, there may be a place for collection agencies when a rental property has water due to be shut off because of nonpayment by the property owner/landlord.

BCRA found a 20-year-old agreement on how billing was to be done for sewer accounts. We are working on redoing- it's pretty straightforward, we have all of the parameters in our Sewer Ordinance.

Pocono Plaza Inn is being sold, and attorney contacted us about fulfilling the liens as part of the sale. Past due sewer balance is \$56,471.40.

### Meeting with PennDOT/611 Turnback

Met with PennDOT District Executive Michael Rebert on Friday, October 1<sup>st</sup>. Discussed turning back Main Street to the Borough to allow streets closures and other

### Financial/2022 Budget

Beginning work on the 2022 Budget. Will have a draft to the Finance Committee towards the end of the month in October.

### Summer Newsletter

Fall Borough Newsletter complete. Went to printer and will be out early October. Received a property tax list from the County Assessor's Office for mailing addresses. Unfortunately, this wasn't as helpful as I thought, but I did use it to add to our current mailing list. I am going to see if we have can get a service list from BCRA, that should give us a list of all addresses in the Borough.

### Ann Street Sewer Replacement – Cost Sharing Formula

Stroud Township Sewer Authority solicitor is going to set-up a meeting to begin discussions about their share of the Ann Street Sewer Project. Currently 18%, may be higher percentage depending on a new project within the Township that will increase flow. Also looking at reimbursement of costs from 2018 emergency repairs to the Ann Street Main; costs were approximately \$200,000, so we are looking at around \$36,000 in potential reimbursements.

### Borough Pool

Working on determining the location of leaking. Since it is not in use, it allows us to methodically eliminate potential sources until we find the leak, instead of the guesswork involved while the pool is actively being used.

### Garbage Concerns on Main Street

We have had an ongoing problem with tenants with apartments on Main Street depositing their household trash curbside. We have been closely monitoring and checking trash for any possible evidence of the location of the offenders. There is provision in our Code that allows the Borough to require property owners to supply the Borough information within 72 hours on their trash haulers. Instead of going after tenants who may not even realize what they are doing is wrong, this way we can force some of the property owners, who do not have trash haulers, to comply with our Ordinances.

### Five Points Intersection North 5<sup>th</sup> Street

Survey work underway. Staying in touch and coordinating as needed.

### Sewer Collection System Inflow and Infiltration

Flow Metering ongoing along Ann Street, to determine locations and severity of I&I. The meters have been moved to new locations. Working on scheduling smoke testing this fall, which will be employed to help determine inflow, as we now are reaching a critical position and the I&I problem needs to be addressed ASAP. Inflow is undoubtedly the major source of the problem.

#### Loitering & Littering on Main Street

This is an issue that has been ongoing for years, even decades. In the past several weeks I have received several complaints from businesses on Main Street about people loitering on benches in front of their businesses, drinking beer and littering. Working on setting up a meeting with all of the organizations involved. Chief Jen from SARP and I discussed, and she wants to be part of the discussions. I want to see if we can come up with an agreement to work together on this issue.

#### Parking Garage

Working on getting bids from contractors to do work to repair our parking garage. Will be used for a potential grant request for repairs. Also, contacting concrete contractors to determine costs for a new garage.

#### McMichael Creek Flood Protection Project/Levee Repair/DEP Grant

Project is being managed by the Army Corps of Engineers. Award date for the contract was scheduled to be mid-August, but they are running behind schedule. Will keep Council updated. Grant Agreement is complete for DEP to provide 100% of the share of the Borough's cost of the project. We will be responsible for the upfront match costs and then will be reimbursed, up to \$80,000, by DEP.

#### Levee Conduit Inspection

Army Corps of Engineers conducted annual inspection of the levee on August 31<sup>st</sup>. Also, in 2021, all conduits on our Levees must be inspected by camera. Since we have our own camera truck, we are able to do this work "in house" and save costs. Waiting for more guidance from the Corps of Engineers/DEP.

#### 2021 CDBG Funding

Provided to the County Redevelopment Authority about what project we will be undertaking with those funds. We are recommending Church Alley, North 7<sup>th</sup>/Courthouse Square and if funds are available, South 8<sup>th</sup> Street.

#### Bicycle Racks

Three racks remain to be installed: 745 Main, 401 Main & 33 North 7<sup>th</sup> Streets. North 7<sup>th</sup> Street was approved with a slightly changed location. Waiting to hear back from the remaining two property owners. One property owner (1172 Main Street) declined to have the rack on their property.

### 2021 Grant Deadlines

Small Water & Sewer (Still not Open)  
PennDOT Multimodal (November 5<sup>th</sup>, 2021)

### Upcoming Focus

2022 Budget  
Upgrade  
Sewer Liens and A/R

Work Analysis & Automation  
I&I Mitigation & Smoke Testing

Ann Street Project  
Office Financial Procedures

Day to Day Activities

### Code Enforcement Officer's Report

Ms. Walker did not have anything to report.

### Street Superintendent's Report

Mr. Ace is on vacation, and there was nothing to report.

### Approval of Bills on Warrants 211019

The payment of the bills on warrants 211019 were approved for payment on a motion made by Mrs. Kochanski, seconded by Ms. DeVries. The motion was carried. (5-yes; 0-no; 0-abstain).

### Public Input for Non-Agenda Items

Jody Singer was present to advise Council that the Snowmen of Stroudsburg will be returning. There are ten new ones bringing the total to 39. Go Collaborative would like to add the pocket park and 701 Main Street as new locations. 701 Main would require approval by Monroe County.

Mr. Singer reported that the Halloween activities so far have been well received by the public. He thanked the Borough Council for its support.

Executive Session, re: Personnel

A motion was made at 8:44 P.M. by Mrs. Kochanski, seconded by Ms. DeVries to go in to an executive session for the purpose of discussing personnel matters. The motion was carried. (5-yes; 0-no; 0-abstain). Ms. McCabe left the meeting prior to the executive session.

The executive session was concluded at 9:15 P.M. on a motion made by Mrs. Kochanski, seconded by Ms. DeVries. The motion was carried. (5-yes; 0-no; 0-abstain).

A motion was made by Mrs. Kochanski, seconded by Ms. DeVries to adjourn the meeting at 9:16 P.M. The motion was carried. (5-yes; 0-no; 0-abstain).