

MINUTES  
Stroudsburg Borough Council Meeting  
Tuesday, August 15, 2017 at 7 p.m.

1. Call Meeting to Order/Roll Call - Present were Council Members Joanne Kochanski, Council Vice President James Smith, Council Member Boyd Weiss, Mayor Tarah Probst, Solicitor Joseph McDonald, Council President Ken Lang, Borough Manager Brian Bond, Council Member Matt Abell and Council Member Patrick Maurath. A Quorum was present.  
Absent was Council Member Mark Connors

2. Pledge of Allegiance led by Mr. Lang and recited.

3. Public Input for Non-Agenda Items.

Mr. Mike Tepedino, the owner of Garlic Restaurant is requesting the current signage be changed on the 900 block of Main Street. Currently there is no parking from 11:00pm overnight. Garlic is open Friday and Saturday to midnight and the patrons are being ticketed. Mr. Bond advises under Chapter 15-308 there is no parking from 9<sup>th</sup> to Dreher Ave from 11:00pm to 7:00am. We can re-write the ordinance and change it from 11:00pm to 1:00am. We would extend on Main Street where it stops currently at 9<sup>th</sup> to 10th Street and 10<sup>th</sup> to Dreher would remain the same with no parking 11:00pm to 7:00am.

Motion by Mr. Weiss, second by Ms. Kochanski to amend the ordinance to extend Main Street which is currently from 5<sup>th</sup> to 9<sup>th</sup> and change from 5<sup>th</sup> to 10<sup>th</sup> where there is no parking from 3am to 6am and the current ordinance on Main Street change from 9<sup>th</sup> to Dreher and change to 10<sup>th</sup> to Dreher everyday 11:00pm to 7:00am and advertise for a public hearing at the September 5<sup>th</sup> Council meeting for the Ordinance change. All in favor, Motion Carries.

Mr. Jose Quinoces who lives on 1<sup>st</sup> Street in Stroudsburg is requesting a children at play sign.

Motion by Mr. Smith, second by Ms. Kochanski to instruct Mr. Ace to look where to put a children at play sign. All in favor, Motion Carries.

Mr. Robert Talbot who lives at 114 N 3<sup>rd</sup> Street in Stroudsburg hired a tree service. There is limited access and Mr. Talbot is requesting access to the park to get to the trees. Mr. Bond advises any damage to the fence or the park will be the responsibility of either the contractor or homeowner.

Motion by Ms. Kochanski, second by Mr. Weiss to allow access to the park. The Borough will send a letter outlining the agreement. All in favor, Motion Carries.

Motion by Mr. Weiss, second by Ms. Kochanski to close Public Input. All in favor, Motion Carries.

4. Approval of Council Meeting Minutes from August 01, 2017

Motion by Mr. Weiss, second by Ms. Kochanski to approve August 01, 2017 Council Meeting Minutes. All in favor with Mr. Smith and Mr. Maurath abstaining. Motion Carries.

5. Monthly Administrative Reports

a. Permits Issued Report

b. Public Works Report

c. Parking Report

d. Fire Department Report

e. Right-To-Know Report

f. Police Department Report (provided via email)

Motion by Mr. Weiss, second by Ms. Kochanski to approve the Monthly Administrative Reports. All in favor, Motion Carries.

6. Accept Unaudited July Treasurer's Reports:

a. Actual to Budget

b. Cash Balances

Motion by Mr. Weiss, second by Mr. Abell to approve the unaudited July Treasurers Reports. All in favor, Motion Carries.

## Old Business

7. Review of the proposed amendment to Chapter 27, Zoning, Part 6, General Regulations, §610, Visibility at Corners. Mr. Bond advises from our last Council meeting we added mature trees with a diameter of 18” and 4 ½ feet above the soil level be exempt from the provision.  
Motion by Mr. Abell, second by Ms. Kochanski to send the amended ordinance to the County Planning Commission and Borough Planning Commission. All in favor, Motion Carries.
8. Review of the proposed amendments of Chapter 5, Code Enforcement, Part 4, Regulated Rental Unit Occupancy.  
Motion by Mr. Abell, Second by Ms. Kochanski to Advertise for a Public Hearing on September 05, 2017. All in favor, motion Carries.
9. Update on Recycling Program options. Non-action item. Mr. Bond advises we are speaking to East Stroudsburg and Monroe County Waste Authority and are researching Single Stream. With Single Stream, 40% of the collection goes to the landfill as it is contaminated; 20%-30% of the recyclables are used to cover the landfill as clean fill. The Waste Authority stopped using as there is no money in it. Mr. Bond is looking for recommendations to allow us to us to explore options with the Monroe County Waste Authority and East Stroudsburg. We will meet with the Recycling Committee in September. Mayor Probst advises Stroud Twp. uses Single Stream but Stroud Twp. does not mandate recycling where the Borough does mandate recycling. For single stream the Borough would need to pay the trash haulers that cost would extend to the property owners. Mr. Bond will explore private haulers too.
10. Review of Speed Hump options and recommendations of staff. Mr. Ace advises 20 speed humps for Scott, Thomas, N 6<sup>th</sup>, N 7<sup>th</sup> and N 8<sup>th</sup>. I am recommending 22 ½ feet long, 14 feet wide, 4 inches high, weight about 4,000 pounds, made of recycled rubber and we would remove in the winter. We would need to install signs in addition to the speed humps. The total cost is \$147,683, \$129,900 (\$7K per piece) with signage. The signs need to be a minimum of 12 feet wide. Lengthy discussion ensued. We will defer to the Streets Committee for a recommendation.
11. Review of Skate Park proposal from On The Grind. Mr. Bond advises he met with Mr. Josh Shaffer/President from On The Grind, they are a 501 3C for the 3<sup>rd</sup> Street Park. On the Grind will design and they would raise the funds. Funding would go toward re-doing the basketball blacktop and playground. In addition 2 statues for the Little Bethel Church and Veterans. They will also raise money for cameras. We will have Mr. Oiler look at the designs. Funding/grants would run from October to June.

## New Business

12. Consideration of a resolution amending the Borough Fee Schedule to implement a Returned Check Fee of \$30.00.  
Motion by Ms. Kochanski, second by Mr. Weiss to approve the amended Fee Schedule to include a returned check fee of \$30.00. All in favor, Motion Carries.
13. Consideration of a proposal from RKR Hess for the survey, preliminary design, final design, permitting and bidding phases of the Sanitary Sewer Line replacement on Ann Street from 8<sup>th</sup> Street to Broad Street for an amount not to exceed \$135,000. Mr. Bond advises this is a project we are trying to get off the ground. Ann Street is going to collapse. RKR Hess will take care of everything.  
Motion by Mr. Smith, second by Ms. Kochanski to approve the expenditure of up to \$135,000 for the survey, preliminary design, final design, permitting and bidding phases of the Sanitary Sewer Line replacement on Ann Street from 8<sup>th</sup> Street to Broad Street. The Borough will advise the locations of the laterals. All in favor, Motion Carries.

14. Consideration of a request from Amanda Petti of Glenbrook East Apartments for a yard sale permit on August 26, 2017.  
Motion by Mr. Smith, second by Mr. Abell to approve a yard sale permit to Amanda Petti for a yard sale on August 26, 2017. Currently yard sales are \$5 per yard sale not \$5 per person for an organization. Mr. Bond will propose an Ordinance change. All in favor with Ms. Kochanski voting NO. Motion Carries.
15. Consideration of a request from Phoenix Athletica for road closures and the utilization Borough staff for a 5K run on September 9, 2017. Ms. Lindsay Larson and Mr. Mike Butco are co-owners for Phoenix Athletica. There will be a 5K race on September 9<sup>th</sup> with Renegade Winery from 11:00am to 1:00pm. We are looking for road closures. The race will be on N 6<sup>th</sup>, Wallace Street, Stroud Twp and loop around through the Borough, ending at the Winery. Mr. Bond advises he has been in touch with Ms. Larson and she has spoken to SARP, Stroud Twp. and Penn Dot about Phillips Street. She will be contacting the Fire Department. Their insurance company, Frailey Insurance has added us as an additional insurer on their insurance. We need to place the barricades before and after the race, there is a \$250 event fee for Borough employees for 2 hours.  
Motion by Mr. Weiss, second by Mr. Smith to approve the \$250 event fee contingent on approval from SARP, Stroud Twp., Fire Department and Penn Dot permitting approval for Phoenix Athletica for road closures and the utilization Borough staff for a 5K run on September 9, 2017. The run is for Garden of Giving. All in favor, Motion Carries.
16. Consider the application of Denise Cebular, as recommended for approval and issuance by the Historic Architectural Review Board, for the replacement of roofing at 209 North Fifth Street.  
Motion by Mr. Smith, second by Mr. Maurath to approve the application of Denise Cebular, as recommended for approval and issuance by the Historic Architectural Review Board, for the replacement of roofing at 209 North Fifth Street. All in favor, Motion Carries.
17. Consider the application of Jack Muehlhan, as recommended for approval and issuance by the Historic Architectural Review Board, for the replacement of windows at 601 Main Street.  
Motion by Ms. Kochanski, second by Mr. Smith to approve the application of Jack Muehlhan, as recommended for approval and issuance by the Historic Architectural Review Board, for the replacement of windows at 601 Main Street. All in favor, Motion Carries.
18. Consider the application of Todd and Gretchen Weitzmann, as recommended for approval and issuance by the Historic Architectural Review Board, for the replacement of fencing at 706 Thomas Street.  
Motion by Ms. Kochanski, second by Mr. Smith to approve the application of Todd and Gretchen Weitzmann, as recommended for approval and issuance by the Historic Architectural Review Board, for the replacement of fencing at 706 Thomas Street. All in favor, Motion Carries.
19. Solicitor's Report – Following up on some transition items from Mr. Bond to Ms. Quinn. We are looking at bonding for Ms. Quinn and will need to terminate Mr. Bond's bonding effective September 17, 2017 subject to any claims coming up. I have been asked to attend the upcoming meetings requested by Greg Christine and the County Commissioners in reference to the tunnels at Quaker Alley. Mr. Bond and Mr. Oiler met last summer. We are looking for the tunnels to be filled with flowable fill so it doesn't harbor water. There was a parking violation over the last 2 weeks, we were unable to fine the car as the plate was a non-issued state plate and the VIN was hidden. The owner advised the meter attendant that he has no obligation to pay fines or taxes; the category for this is "Sovereign Citizen". In the future any incidents will be reported to SARP.
20. Mayor's Report – Concerts in the Park ended the 1<sup>st</sup> Thursday in August. Want to thank Mr. Weiss for providing water for all 10 weeks. The last concert ended with Mr. Abell and his band. Stroud Fest is September 2<sup>nd</sup>. Call SARP for anyone not adhering to dog littering. We have an ordinance with a \$300 fine for dog littering. Following up on the traffic study for Lower Main, Broad and 611. Mr. Bond

advises per Penn Dot to move forward we will need to enlist RKR Hess and an additional traffic engineer to perform a traffic engineering study. Mr. Lang advises for Mr. Bond to put together a bullet point style presentation to council and list as an old business item. Following up with the Healthcare RFP's for 2018-2019. Mr. Bond advises we reached out to local insurance companies and they are not interested, we have not advertised yet. Pocono Mountain Twp. exited the Consortium and they are looking to get back in. The 1<sup>st</sup> year they saved money but the 2<sup>nd</sup> year the costs increased 35-40% the 3<sup>rd</sup> year the costs increased 30%. We would include in the RFP the total amounts of increases with a cap. Mr. Lang inquires if there is an outside agency to review and compare.

#### 21. Council Member Reports

Mr. Maurath – Can we add an electronic citizen complaint form in additional to the PDF currently on the website? Mr. Bond advises we do not have the capability of having a fillable form on the website. I spoke to a resident on Bryant Street and the bad condition of the street. Mr. Bond advises Bryant is on the list in the future, if we get the multi modal grant it would be included in the 3<sup>rd</sup> year of the grant, otherwise it will be prior to 2025.

Mr. Abell – Following up on the yard sale, an organization/company with 3 or more families to have a \$50 application fee, residential would remain the same at \$5. Mr. Lang asks council if we should direct staff to make a proposal. No interest at this time, this is a dead item.

Mr. Lang – We need applicants for the Borough Manager position. Motion by Mr. Smith, second by Mr. Weiss for staff to collect applications. All in favor, Motion Carries.

Mr. Weiss – Ongoing issues with Lower Main. Trucks are going over the sidewalk and storm drains. Trucking companies should reimburse us for damage. SARP advises to call 911 at the time of the occurrence.

Mr. Smith – Thank the Codes Committee and Mr. Bond for addressing the site visibility at intersections. Would council write a letter to the Mattioli Fund for the flowers in town. Can we direct staff look for abandoned vehicles in the South Side alleyways with no plates. Mr. Bond advises it would need to come in as a complaint if on private property. PA Municipal Meeting is at Kalahari in October, I will bring the costs for the next meeting. I will be attending Brian Ace's fundraiser tomorrow with Mr. Weiss.

Ms. Kochanski – Where are we with the bike racks. Mr. Smith will have the design for bike racks for the next meeting.

22. Manager's Report – We received a thank you letter from the Brodhead Creek Water shed on our \$300 donation to adopt a stream. I would like to advertise for a Public Hearing to add Lot 6 on South 4<sup>th</sup> Street. Motion by Mr. Smith, second by Ms. Kochanski to advertise for a Public Hearing to add Lot 6 on South 4<sup>th</sup> Street. We will set the Public Hearing for September 5<sup>th</sup>. All in favor, Motion Carries. On August 23<sup>rd</sup> at 9:00am we have a demonstration on the Asphalt zipper on Stokes by the Greek Church, we will be receiving a free patch. The Fire Department is interesting in adding a fire alarm system in the Borough Building. It's above the pricing threshold; would council like us to bid this out? Motion by Mr. Smith, second by Mr. Weiss to send out bid's to look at fire alarm systems for the Borough Building. Currently we do not have a fire alarm system in the building. All in favor, Motion Carries. The I-80 task force is looking for funding for budgetary items. Motion by Mr. Smith, second by Mr. Weiss to look for funding for the I-80 task force. All in favor, Motion Carries.

#### 23. Approval of Bills on Warrants 170620.

Motion by Mr. Smith, second by Mr. Weiss to approve Bills on Warrant 170801. All in favor, Motion carries.

24. Executive Session. No matters for Executive Session.

25. Adjournment

Motion by Mr. Smith, second by Ms. Kochanski to adjourn the meeting at 8:17pm. All in favor, Motion Carries.

SARP Golf Tournament scheduled for September 15<sup>th</sup>.

Fire Department Golf Tournament scheduled for September 30<sup>th</sup>.

Ace Family Fundraiser at Fenner Farms scheduled August 26<sup>th</sup>.